

**TOWN OF SOUTH SHORE  
BUILDING PERMIT APPLICATION**

**PERMIT NUMBER \_\_\_\_\_**

**APPLICANT (Print):** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**OWNER: (Print):** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
*IF DIFFERENT THAN APPLICANT*

**ADDRESS:** \_\_\_\_\_

**DEVELOPMENT SITE LEGAL DESCRIPTION:** SUBDIVISION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

**EXISTING ZONING DESIGNATION:** \_\_\_\_\_

**TYPE OF APPLICATION (Check all that apply)**

\_\_\_\_\_ New Structure      \_\_\_\_\_ Alteration/Addition      \_\_\_\_\_ Accessory Building  
\_\_\_\_\_ Moving      \_\_\_\_\_ Demolition

**PLEASE DESCRIBE THE PROPOSED WORK:** (Be specific as to size of buildings, lots, construction materials, etc.)

\_\_\_\_\_  
\_\_\_\_\_

**PLEASE DESCRIBE THE PROPOSED USE WHEN COMPLETED:**

\_\_\_\_\_  
\_\_\_\_\_

**ESTIMATED PROJECT CONSTRUCTION COST (Including labor):**      \$ \_\_\_\_\_

Note: a sketch of proposed property shall accompany this application, showing the following:

1. North Direction
2. Dimensions of proposed structure
3. Street names
4. Location of proposed structure on lot
5. Dimension of Front and side setbacks
6. Location of adjacent existing buildings
7. Other information as may be requested

*\*Please use the attached sketch instruction sheet for an example\**

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state or local law regulating construction or the performance of construction. **If the work described in any use permit has not been substantially completed within one (1) year of the date of issuance thereof, said permit shall expire and be canceled by the Administrative Official, and written notice thereof shall be given to the persons affected, together with notice that further work as described in the canceled permit shall not proceed unless and until a new permit has been obtained.**

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR      DATE

\_\_\_\_\_  
SIGNATURE OF APPLICANT      DATE

\_\_\_\_\_  
SIGNATURE OF OWNER      DATE

**Application Approved:** Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Approving Official Signature      Date

**FOR OFFICIAL USE ONLY**

\_\_\_\_\_ FEE PAID      DATE: \_\_\_\_\_

\_\_\_\_\_ PERMIT ISSUED      DATE: \_\_\_\_\_

\_\_\_\_\_ PERMIT EXPIRES      DATE: \_\_\_\_\_

**PERMIT FEES:**  
**TOTAL COST UNDER \$50,000 - \$15.00**  
**TOTAL COST OVER \$50,000 - \$25.00**

**REASONS FOR DENYING PERMIT:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_